#### COFNODION CYFARFOD CYFFREDINOL HYBRID CYNGOR TREF PORTHAETHWY A GYNHALIWYD NOS IAU, 25 IONAWR 2024 AM 7.00 YH / MINUTES OF MENAI BRIDGE TOWN COUNCIL ORDINARY HYBRID MEETING HELD ON THURSDAY, 25 JANUARY 2024 AT 7.00 PM

PRESENNOL/PRESENT:Cynghorydd R Williams, Cadeirydd Cynghorydd D Owen, Cynghorydd Mair Edwards,<br/>Cynghorydd E Fisk, Cynghorydd Femke van Gent, Cynghorydd Hefin Jones,<br/>Cynghorydd W Love, Cynghorydd P Owen, Cynghorydd T Thomas,<br/>Cynghorydd Lowri H Vaughan, Cynghorydd S Williams, Cynghorydd Sonia Williams<br/>Mr D Thomas<br/>2 aelod o'r cyhoedd

Swyddog: Mrs W Faulkner, Clerc y Dref

YMDDIHEURIADAU/APOLOGIES: Cynghorydd J Southgate Cynghorydd Sir Dyfed Jones

> (Nodyn: Enwau oddi fewn [] yn dynodi cynigydd ac eilydd) / (Note: Names within [] denote Proposer and Seconder)

### 115.24 Ymwelydd / Visitor

Mr Dafydd Thomas, 'Anglesey Events' i drafod cynnal gwyl fwyd ar gae hamdden Brenin Sior V / Mr Dafydd Thomas, Anglesey Events to discuss holding a food festival on the King George V recreation ground

The Chair welcomed Mr Dafydd Thomas from Anglesey Events to the meeting and was invited to give a presentation to the members regarding the proposed Food Festival.

Mr Thomas explained to the members the intention of Anglesey Events to hold a food festival on the King George V recreation ground on the 3rd and 4th August 2024.

It was explained that the festival would be the same footprint as previous years on the recreation ground and Wood Street.

Some sugestions that were made to Angesey Events by the members were:

- To have a card reader at the event this year
- Possible discount to enter the festival for residents living nearby
- Concessionary fares for families and OAP's

The following issues were confirmed by Anglesey Events:

- Local producers who attend are from Anglesey and North Wales
- Separate re-cycling will be carried out at the event
- The Police will be informed of the event and hopefully be in attendance

Further consideration will be given regarding the renumeration for the event.

116.24 **Croeso ac Ymddiheuriadau am Absenoldeb** / Welcome and Apologies for Absence Estynnodd y Cadeirydd groeso cynnes i bawb â oedd yn bresenol. Nodir yr ymddiheuriadau a

dderbynniwyd am absenoldeb uchod / The Chairman extended a warm welcome to all who were present. The apologies for absence received are noted above.

117.24 Datganiad o Ddiddordeb: Côd Ymddygiad / Declarations of Interest: Code of Conduct Atgoffir aelodau ei bod yn rhaid iddynt ddatgan bodolaeth a natur unrhyw fantais bersonol (gan ddefnyddio'r ffurflen a ddarperir ar gyfer y pwrpas hwnnw gan y Clerc) / Members were reminded that they must declare the existence and nature of any personal interests (using the form provided for this purpose from the Clerk) Ni dderbynniwyd unrhyw ddatganiad o ddiddordeb / No declarations of interest were received

118.24 Sesiwn cyfranogiad y cyhoedd / Public participation session

Mae ugain munud wedi ei ddyrannu i ganiatau preswylyr cymuned Porthaethwy i gwestiynnu aelodau'r Cyngor ynglyn a materion o ddiddordeb ar y agenda / Twenty minutes to be allocated to allow residents of the community of Menai Bridge to question Town Councillors on matters of interest on the agenda Roedd 2 aelod o'r cyhoedd yn bresenol gyda diddordeb yn Cysgodfan Y Parc Bowlio / There were 2 members of the public present with an interest in the Bowling Park Shelter

## 119.24 Cyhoeddiadau Maer y Dref / Town Mayor's Announcements

Diolchodd Maer y Dref i'r holl aelodau a gymerodd ran yn y dathliadau Nadolig. Roedd pawb wedi mwynhau'r achlysur / The Town Mayor thanked all the members who took part in the Christmas celebrations. Everyone enjoyed the occasion.

### 120.24 <u>I dderbyn, cysidro a cymeradwyo cofnodion cyfarfod</u> <u>Cyffredinol y Cyngor a gynhaliwyd ar y</u> **16 Tachwedd 2023 a rhoi sylw i unrhyw faterion sydd yn codi** / To receive, consider and approve the

minutes of the Ordinary Council meeting held on the 16 November 2023 and address any matters arising Cafodd y cofnodion uchod eu derbyn a'u cymeradwyo fel record gywir. / The above minutes were received and approved as a correct record. [DOwen/EFisk]

Materion yn codi / Matters arising:

Adroddodd y Clerc y byddai eitem 'Newid Hinsawdd' ar agenda mis Chwefror / The Clerk reported that the 'Climate Change' item will be on the agenda for February.

## 121.24 Adroddiad gan Cynghorwyr y Cyngor Sir / Report from Members of the County Council

Adroddodd Cynghorwyr y Cyngor Sir fel y canlyn / The County Councillors reported the following: - Mae gwaith yn parhau ar Bont Menai ac fe fydd diweddariad yr wythnos nesaf. Adroddwyd bod oedi hir wrth fynd dros y bont i Wynedd. Unrhyw gwestiynau neu geisiadau i'w hanfon ymlaen at aelodau lleol Aethwy / Work is ongoing on the Menai Suspension Bridge a further update is expected next week. It has been reported that there are long delays going over the bridge to Gwynedd. Any questions or requests to be forwarded to the local members of Aethwy

- Anogwyd yr aelodau i gwblhau holiadur cyllideb y Cyngor Sir / Members were encouraged to complete the County Council's budget questionnaire

# 122.24 <u>Adroddiad llafar gan y Clerc ar faterion gweithredol</u> / Verbal report by the Clerk on operational <u>matters</u>

Adroddodd y Clerc fel a ganlyn / The Clerk reported as follows:

- Burial enquiries and funerals
- Filming requests
- Meetings with staff
- Enquiries from residents payment to IoACC for green bin, planning enquiries
- Preparing for committees agenda/minutes/research/actions
- Enquiries with county council numerous planning enquiries
- Waiting for quotes regarding Canolfan Tysilio flat roof
- North Wales Tree Consultancy completed the tree condition survey
- Wicksteed have carried out the work required following the annual inspection
- Made enquiries for new furniture in the Pavilion
- New bookings received for the use of the Pavilion
- Enquiries with Charity Commission
- Arranged urgent tree work in consultation with the Chairman
- Work on Asset Register
- Work on Budget 2024/25
- CCTV Services
- The Groundsman visited the bowling club in Holyhead
- E-mail Mendrwn Mon regarding the benches in the Square
- Carried out gritting with the groundsman

- Contacted the County Council Property Section to inform them of the fallen tree from the TC Cemetery onto their land and arranged to have the fallen tree removed

- Contacted Valley Forge for a price to have new railings following damage from fallen tree

- Contacted IoACC for invoice to pay for play area lease

- E-mail received from Electoral Services Officer requesting further information about Canolfan Coed Cyrnol in order to be considered as a Polling Station following the Polling District and Polling Places Review

- E-mail sent to Mon CF requesting further details regarding the proposed redecorating of CT – waiting for a response

- New equipment received from BT

# 123.24 <u>Materion brys (Cadeirydd/Clerc) er gwybodaeth neu i weithredu gan y Clerc / Urgent items</u> (Chairman/Clerk) for information or for action by the Clerk:

Brys/Urgent

Adroddodd y Clerc bod cais brys wedi dderbyn i gael defnyddio logo'r cyngor tref ar gyfer dathliadau penblwydd Pont y Borth / The Clerk reported that a request has been received to use the town council logo for the Menai Bridge celebrations Penderfynwyd caniatau'r cais. Clerc i weithredu / It was resolved to approve the request. Clerk to action.

### 124.24 Busnes y Cyngor / Council Business

# a. I dderbyn adroddiadau ariannol misol ar gyfer cymeradwyo taliadau / To receive Monthly Financial Reports for approval of payments

Fe benderfynwyd yn unfrydol i dderbyn yr adroddiad ariannol misol ar gyfer cymeradwyo'r taliadau / It was resolved unanimously to receive the Monthly Financial Report for approval of payments [DOwen/LHedd]

### Payment details November 2023

Cheque No	Description	Supplier	Total
DC	hedge plants and shrubs for BG Park	Stermat Treborth	£83.76
DC	Plywood for Christmas Sign	Huws Gray	£18.43
DD	Google Suite Subscription	Google	£9.20
DD	Telephone and broadband bill	ВТ	£79.40
Petty cash	Signed for delivery lease to Solicitor	Post Office	£4.20
Petty cash	Fit new Tyre for Polaris	W.H Williams & Son	£36.00
Online	Materials for Christmas sign	CLLR Jayne Southgate	£38.98
Online	Maintenance contract for car park machine	Metric	£599.18
Online	Fertiliser and Top dressing for BG Green	Origin Amenity solutions	£158.76
Online	Inspection of playground and skatepark	Wicksteed	£402.60
DC	Subscription to Microsoft 365	Microsoft	£79.99
Online	Translation for Council meeting 19.10.23	Translator	£60.00
DC	Petty cash slips	DLM Direct Ltd/Amazon	£4.58
DC	Blue paper Rolls	mscomputers LTD/ Amazon	£13.49
DC	2 pack Tourniquet Hemostatic bandage	Amazon EU	£9.99
DC	2x Medical AED Prep kit for Difibs	Amazon EU	£25.64
DD	Electricity Canolfan Tysilio	EDF	£550.00
DD	Electricity Bowling green Toilets	EDF	£43.67
DC	Zoom Nov 2023	Zoom	£15.59
Petty cash	Wreath for Remembrance Sunday	Hawthorn Yard	£25.00
Online	Materials for Christmas sign	CLLR Jayne Southgate	£19.87
Online	Groundsman Monthly pay	Groundsman	£1,560.45
Online	Admin Assistant Monthly pay	Admin Assistant	£1,079.60
DD	Electricity Coed Cyrnol	EDF	£283.59
Online	Clerk Monthly pay	Clerk	£1,917.78
Online	Paye and NI	HMRC	£1,078.28
Online	Employee pension Contribution	Gwynedd Council	£65.49
Petty cash	Fuel for Polaris	Shell Britannia	£35.72
Online	Electricity BG Pavilion final Bill	Scottish Power	£81.29
Online	Duct tape and Jubilee clip for Christmas	CLLR Jayne Southgate	£7.00
Online	Bank charges 30th September-3rd November 2023	Natwest	£38.28
Online	Bank charges 30 September to 3rd November 2023 Cu	Natwest	£11.97
Online	Dismantle large scots pine to rear of Coed Cyrnol Car p	Roundwood	£600.00
Online	Donation towards children's Christmas party	Bulkeley Arms Menai Bridge	£100.00
Online	Graffiti remover, marigold gloves, window scraper	Evans Bros	£15.87
Online	Paint, roller and brushes for BG pavilion toilets	Stermat Treborth	£41.77
		Total	£9,195.42

### Payment Details December 2023

Cheque No	Description	Supplier	Total
Online	cable ties, work gloves	Evans Bros	£13.18
Online	Translation for council meeting 16.11.2023	Translator	£30.00
Online	Telephone and broadband bill	BT	£79.40
Online	Replacement door and frame BG Toilets	LDW Bespoke joinery	£1,224.00
DD	Electricity Bowling green Toilets	EDF	£38.83
Online	Grass Cutting 2/10, 16/10 2023	Deilan Las	£1,240.00
DD	Electricity Canolfan Tysilio	EDF	£656.58
Online	Tree condition survey and report	North Wales Tree Consultancy	£2,157.80
DC	vinyl for BG bathroom floor	Peter Lee Carpets Ltd	£55.00
DC	Signed for return Bench plaque to owner	Post Office	£5.39
DC	zoom December 2023	Zoom	£15.59
DD	Google Suite Subscription	Google	£9.20
DC	Fuel for Polaris	Shell Britannia	£36.02
Online	Groundsman supplies	Evans Bros	£40.05
Online	Payment to band for 1st December	Menai Bridge Town Band	£100.00
Online	Autumn tidy up at cemetery, cut back growth at Carreg y Halen	Deilan Las	£1,700.00
Online	Groundsman Monthly pay and back pay to April 2023	Groundsman	£2,554.13
Online	Admin Assistant monthly pay plus back pay	Admin Assistant	£1,568.26
Online	Clerk monthly pay plus back pay	Clerk	£2,775.02
Online	Employee pension Contribution	Gwynedd Council	£108.51
Online	Paye and NI	HMRC	£2,683.85
Online	Mileage Groundsman Nov-Dec 2023	Groundsman	£29.70
Petty cash	Certificate frames for best dressed window	The Range	£5.97
Online	Bank Charges 4th Nov -1st Dec 2023	Natwest	£11.20
		Total	£17,137.68

### b. I gadarnhau awdurdodiad y Cyngor i daliadau arfaethedig dros £500 [Rheoliad Ariannol 4.1] / To

<u>confirm Council's authorisation of prospective payments above £500 [Financial Regulation 4.1]</u> Fe benderfynwyd yn unfrydol cymeradwyo i awdurdodi y taliad arfaethedig dros £500 yn yr adroddiad ariannol / It was resolved unanimously to authorise the prospective payments above £500 included in the financial report [EFisk/DOwen]

c. <u>I dderbyn a nodi balans y banc / To receive and note the bank balance</u> Fe nodwyd balans y banc / The bank balance was noted

## d. Cyllideb 2024/25 / Budget 2024/25

- Gofynnir i aelodau gytuno'r gyllideb a gosod y praesept ar gyfer 2024/25 / Members are asked to agree the budget and set the precept for 2024/25 Benderfumuud sumeraduus'r gyllideb a gosod y Pressent ar gyfer 2024/25. Bydd Clara y Dref yn bysbys

Penderfynwyd cymeradwyo'r gyllideb a gosod y Praesept ar gyfer 2024/25. Bydd Clerc y Dref yn hysbysu'r awdurdod bilio erbyn 2 Chwefror 2024 / It was resolved to approve the budget and set the Precept for 2024/25. The Town Clerk will notify the billing authority by 2 February 2024.[DOwen/POwen]

# e. Gofynnir i aelodau gymeradwyo i wneud y trosglwyddiadau y nodir / Members are asked to

approve the virements noted

Gohiriwyd yr eitem yma / This item was deferred.

# f. Gofynnir i aelodau gysidro aelod o'r Cyngor ar gyfer cyflawni y Rhestr Wirio Rheolaeth Fewnol

Ariannol - Chwarter 3 / Members are asked to consider a member of the Council to complete the Financial Internal Control Checklist – Quarter 3

Fe gytunwyd y byddai Cynghorydd Robin Williams yn cario allan y gwaith yma / It was agreed that Councillor Robin Williams would carry out this piece of work

### g. <u>Gofynnir i aelodau gysidro apwyntio 'Roundwood Tree Technology' i gario allan y gwaith sydd</u> angen yn dilyn yr arolwg coed / Members are asked to consider appointing Roundwood Tree Technology

to carry out the work required following the tree survey

Yn dilyn trafodaeth fe benderfynwyd i apwyntio 'Roundwood Tree Technology' i gario allan y gwaith sydd angen yn dilyn yr arolwg coed ar yr achlysur yma / Following discussions, it was resolved to appoint Roundwood Tree Technology to carry out the work required following the tree survey on this occasion. [SoniaWilliams/WLove]

# 125.24. Cysgodfan Y Parc Bowlio / Bowling Green Park Shelter

- Gofynnir i'r aelodau ystyried ail adroddiad gan y peiriannydd strwythurol mewn perthynas â'r gysgodfan a'r ardal o'i amgylch (a gylchredwyd yn electronig) / Members are asked to consider a second report from the structural engineer in relation to the shelter and surrounding area (circulated electronically)

Cadarnhaodd yr aelodau eu bod wedi darllen yr adroddiad / Members confirmed that they had read the report

- Gofynnir i'r aelodau drafod yr opsiynau a dderbyniwyd mewn perthynas â'r lloches (a gylchredwyd yn electronig) / Members are asked to discuss the options received in relation to the shelter (circulated electronically)

Trafodwyd y gwahanol opsiynau ac fe benderfynwyd yn unfrydol cysylltu ar gymuned ac unrhyw grwpiau fyddai a diddordeb, yn y lle cyntaf. Fe fydd Cynghorydd Lowri H Vaughan yn arwain gyda'r Clerc ac yn adrodd nol i'r Cyngor mis Mawrth / The various options were discussed and it was unanimously agreed to engage with the community and any groups that might be interested, in the first instance. Councillor Lowri H Vaughan will lead with the Clerk and report back to Council in March. [LHedd/EFisk]

### 126.24 Archwilydd Mewnol / Internal Auditor

Gofynnir i'r aelodau gysidro apwyntio Cyngor Gwynedd fel archwilydd mewnol y cyngor tref ar gyfer 2023/24 / The members are asked to consider appointing Gwynedd Council as town council's internal auditor for 2023/24

Yn dilyn trafodaeth fe benderfynwyd apwyntio Cyngor Gwynedd fel archwilydd mewnol y cyngor tref ar gyfer 2023/24 / Following discussions, it was resolved to appoint Gwynedd Council as the town council's internal auditor for 2023/24. [DOwen/SoniaWilliams]

## 127.24 Diweddariad Cynghrair Aethwy Alliance Update

Adroddodd y Cynghorydd Sonia Williams fod nifer dda wedi dod o Borthaethwy a Llanfairpwll i gyfarfod diweddar. Bydd Cynghrair Seiriol yn bresennol yn y cyfarfod nesaf, dyddiad i'w gadarnhau. Anogwyd aelodau'r cyngor tref i fynychu'r cyfarfod nesaf. / Councillor Sonia Williams reported a good turnout from Menai Bridge and Llanfairpwll at a recent meeting. The Seiriol Alliance will be present at the next meeting, date to be confirmed. Members of the town council were encouraged to attend the next meeting.

128.24 Penblwydd y bont yn 200 mlwydd oed yn 2026 / The bridge's 200<sup>th</sup> birthday in 2026 - I drafod rôl aelodau'r cyngor tref yn y broses gynllunio / to discuss the role of the town council's members in the planning process

Cadarnhawyd mai rôl aelodau'r cyngor tref fydd gweithio mewn partneriaeth â grwpiau ac unigolion eraill. Bydd yr aelodau yn ran o wahanol bwyllgorau, codi arian ayyb. /

It was confirmed that the role of the members of the town council is to work in partnership with other groups and individuals. Members will be involved on various committees, fundraising etc.

- <u>I dderbyn adborth yn dilyn cyfarfod cyhoeddus / To receive feedback following a public meeting</u> Roedd y cyfarfod cyhoeddus yn gyfarfod cyhoeddus cyntaf gyda phresenoldeb da a gynhaliwyd yn Ysgol David Hughes gyda rhyw 40 o bobl yn bresennol. Cwblhaodd pawb a oedd yn bresennol ffurflen gyswllt a oedd yn galonogol iawn gyda rhai syniadau da i ddathlu'r achlysur. Darperir diweddariadau wrth i'r trefniadau fynd rhagddynt. /

The public meeting was a well attended first public meeting held at Ysgol David Hughes with some 40 people in attendance. Everyone who was in attendance completed a contact form which was very encouraging with some good ideas to celebrate the occasion. Updates will be provided as the arrangements progress.

## 129.24 Cyngor Sir Ynys Môn / Isle of Anglesey County Council

### - Datganiad i'r Wasg - Dyfodol gwasanaethau'r Cyngor dan fygythiad / Press Release - Future of Council services under threat

Nodwyd / Noted

130.24 Llywodraeth Cymru / Welsh Government

Gwariant Adran 137 y Terfyn ar Gyfer 2024-25 / Section 137 Expenditure Limit for 2024-25 Nodwyd / Noted

131.24 Un Llais Cymru / One Voice Wales

- Anfonwyd dyddiadau hyfforddiant ar gyfer Ionawr, Chwefror a Mawrth 2024 at aelodau yn

electronig / Training dates for January, February and March 2024 have been sent to members electronically

Atgoffwyd yr aelodau o'r hyfforddiant gyda Un Llais Cymru i'w drefnu gyda'r Clerc / Members were reminded of the training with One Voice Wales to be arranged with the Clerk

- Cyfarfod Ardal Ynys Mon (a gylchredwyd yn electronig) / Ynys Mon Area Meeting (circulated electronically)

Nodwyd / Noted

132.24 <u>Cyd-gysylltu a Chyrff Eraill: Adroddiadau'r Aelodau / Liaison with Other Bodies: Members'</u> <u>Reports</u>

War Memorial Community Centre – Meeting arranged for 31 January 2024 to discuss way forward – Councillor Selwyn Williams

Menai Bridge School Govenors - Councillor Sonia Williams attended

One Voice Wales – Councillor Sonia Williams attended

Town and Community Council Liaison Forum – Councillor E Fisk attended

Menai Bridge Band - Councillor Hefin Jones reported that no meetings have been held recently

# 133.24 Cwestiynnau'r Aelodau (A.13 Rheolau Sefydlog) / Member's Questions (S.13 Standing Orders)

a) A Member may ask the Chair any questions concerning the business of the Council.

b) A Member with or without notice may ask the Chair of a Committee or Sub-Committee any question. c) Where the reply to a question cannot be answered immediately, it shall be sufficient for the reply to be circulated to members of the Council with the minutes of the meeting at which the question was asked. Dim cwestiynnau gan yr aelodau / No questions from members

134.24 Gofynnir i aelodau ganiatau argymhellion y Pwyllgor Personel dyddiedig 7 Rhagfyr 2023 /

Members are asked to approve the recommendations of the Personnel Committee dated 7 December 2023 Fe benderfynodd y Cyngor derbyn a chymeradwyo argymhellion y Pwyllgor Personel dyddiedig 7 Rhagfyr 2023 / Council resolved to approve the recommendations of the Personnel Committee dated 7 December 2023.

135.24 <u>Gofynnir i aelodau gysidro a caniatau argymhellion y Pwyllgor Tir ac Adeiladau dyddiedig 14</u> <u>Rhagfyr 2023 / Members are asked to consider and approve the recommendations of the Land and</u> Buildings Committee dated 14 December 2023

Council resolved to approve the recommendations made by the Land and Buildings Committee apart from the following: The items below with be discussed further at the next Land and Buildings Committee meeting 34.23 Belgian Promenade

• Members are asked to consider budgeting for benches on the Belgian Promenade (beach area) Following a discussion members agreed to recommend to Council to not budget for benches. The beach area is the only available location on the Belgian Promenade for memorial benches.

• Members are asked to consider an application for a memorial bench – See note attached Following discussion members agreed to turn down the application. Recommendation to Council: to refuse the memorial bench application as it does not comply with the town council's policy.

36.23 Play area

To receive and consider a report by Wicksteed following the annual inspection – electronic copy forwarded to members

Following discussion, it was agreed to make a recommendation to Council that the skate park be removed from the play area for health and safety reasons.

37.23 Members are asked to consider and agree the grass cutting tender and schedule for 2024 Following discussion, it was agreed to make a recommendation to Council to approve the grass cutting tender and grass cutting schedule for 2024.

### 136.24 I dderbyn a nodi cofnodion y Pwyllgor Cynllunio dyddiedig 2 Tachwedd a 7 Rhagfyr 2023 / To

receive and note the minutes of the Planning Committee held on the 2 November and 7 December 2023 Fe dderbyniwyd a nodwyd cofnodion y pwyllgor cynllunio / The planning committee minutes were received and noted.

137.24 Dyddiad cyfarfod nesaf – 15 Chwefror 2024 / Date of next meeting – 15 February 2024 Nodwyd y dyddiad / The date was noted

Caeodd y Cadeirydd y cyfarfod am 9.20yh / The Chairman closed the meeting at 9.20pm

Cynghorydd Robin Williams Cadeirydd Dyddiad

#### CRYNODEB O DDATGANIADAU A WNAED GAN AELODAU YN UNOL Â COD YMDDYGIAD CYNGOR TREF PORTHAETHWY / SUMMARY OF DECLARATIONS MADE BY MEMBERS IN ACCORDANCE WITH MENAI BRIDGE TOWN COUNCIL'S CODE OF CONDUCT

CYNGOR TREF PORTHAETHWY/ MENAI BRIDGE TOWN COUNCIL	DYDDIAD/DATE: 25/01/2024		
AELOD/MEMBER	EITEM/ITEM:		RHIF COFNOD/MINUTE NO.