
**COFNODION CYFARFOD BLYNYDDOL CYNGOR TREF PORTHAETHWY A GYNHALIWDYD YN
CANOLFAN COED CYRNOL, Ffordd Mona, Porthaethwy Nos Iau, 18 Mai 2023 AM 7.00 YH /**

**MINUTES OF MENAI BRIDGE TOWN COUNCIL ANNUAL MEETING HELD AT CANOLFAN COED
CYRNOL, MONA ROAD, ON THURSDAY, 18 MAY 2023 AT 7.00 PM**

PRESENNOL/PRESENT: Cynghorydd Robin Williams, Cadeirydd, Cynghorydd Mair Edwards,
Cynghorydd Ella Fisk, Cynghorydd Hefin Jones, Cynghorydd William Love,
Cynghorydd Denise Owen, Cynghorydd Peter Owen, Cynghorydd Jayne Southgate,
Cynghorydd Terrence Thomas, Cynghorydd Selwyn Williams,
Cynghorydd Sonia Williams
Cynghorydd Sir Dyfed Jones

Swyddog: Mrs W Faulkner, Clerc y Dref
Cyfieithydd: Sioned Jones

YMDDIHEURIADAU/APOLOGIES: Cynghorydd Steven Green

(Nodyn: Enwau oddi fewn [] yn dynodi cynigydd ac eilydd) /
(Note: Names within [] denote Proposer and Seconder)

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**1. I ethol Maer y Dref ar gyfer 2023/24 / To elect the Town Mayor for 2023/24**

CYNIGWYD gan y Cynghorydd Denise Owen ac EILIWYD gan y Cynghorydd Jayne Southgate  
bod Cynghorydd Robin Williams yn cael ei enwebu ar gyfer rôl Maer y Dref am 2023/24.

Gan nad oedd unrhyw enwebiadau eraill, penderfynwyd ethol Cynghorydd Robin Williams yn Faer y Dref  
ar gyfer 2023/24 / It was PROPOSED by Councillor Denise Owen and SECONDED by  
Councillor Jayne Southgate that Councillor Robin Williams is nominated for the role of Town Mayor for  
2023/24. There being no other nominations, it was resolved to elect Councillor Robin Williams as the Town  
Mayor for 2023/24.

**2. Derbyn datganiad derbyn swyddfa gan Maer y Dref / To receive the Town Mayor's declaration of  
acceptance of office**

Darllenodd Maer y Dref yn uchel ac arwyddodd y Datganiad o Dderbyn Swydd, a oedd wedyn wedi ei  
gydlofnodi gan y Clerc, fel Swyddog Priodol y Cyngor /The Town Mayor read aloud and signed the  
Declaration of Acceptance of Office, which was then countersigned by the Clerk, as Proper Officer of the  
Council.

**3. I ethol Dirprwy Faer y Dref ar gyfer 2023/24 / To elect a Deputy Town Mayor for 2023/24**

CYNIGWYD gan y Cynghorydd Sonia Williams ac EILIWYD gan y Cynghorydd Jayne Southgate  
bod Cynghorydd Denise Owen yn cael ei enwebu ar gyfer rôl Dirprwy Faer y Dref am 2023/24.

Gan nad oedd unrhyw enwebiadau eraill, penderfynwyd ethol Cynghorydd Denise Owen yn Ddirprwy  
Faer y Dref ar gyfer 2023/24 / It was PROPOSED by Councillor Sonia Williams and SECONDED by  
Councillor Jayne Southgate that Councillor Denise Owen is nominated for the role of Deputy Town Mayor  
for 2023/24. There being no other nominations, it was resolved to elect Councillor Denise Owen as Deputy  
Town Mayor for 2023/24.

**4. Derbyn datganiad derbyn swyddfa gan Dirprwy Faer y Dref / To receive the DeputyTown Mayor's  
declaration of acceptance of office**

Darllenodd Dirprwy Faer y Dref yn uchel ac arwyddodd y Datganiad o Dderbyn Swydd, a oedd wedyn wedi  
ei gydlofnodi gan y Clerc, fel Swyddog Priodol y Cyngor / The Deputy Town Mayor read aloud and signed  
the Declaration of Acceptance of Office, which was then countersigned by the Clerk, as Proper Officer of  
the Council.

**5. I roddi i Maer y Dref a Dirprwy Faer y Dref gopiau o'r Protocol Dinesig iddynt eu arwyddo a derbyn / To issue to the Town Mayor and Deputy Town Mayor copies of the Civic Protocol for them to sign for receipt and acceptance**

Arwyddodd Maer y Dref a Dirprwy Faer y Dref i dderbyn a derbyn y Protocol Dinesig / The Town Mayor and Deputy Town Mayor signed for receipt and acceptance of the Civic Protocol.

**6. Croeso ac Ymddiheuriadau am Absenoldeb / Welcome and Apologies for Absence**

Croesawir yr holl aelodau i gyfarfod blynyddol Cyngor Tref Porthaethwy. Nodwyd yr ymddiheuriadau uchod / All members were welcomed to the Menai Bridge Town Council annual meeting. Apologies received are noted above.

**7. Datganiad o Ddiddordeb: Côd Ymddygiad / Declarations of Interest: Code of Conduct**

**Atgoffir aelodau ei bod yn rhaid iddynt ddatgan bodolaeth a natur unrhyw fantais personol (gan ddefnyddio'r ffurflen a ddarperir ar gyfer y pwrpas hwnnw) /**

**Members were reminded that they must declare the existence and nature of any personal interests (using the form provided for this purpose)**

Ni dderbynniwyd unrhyw ddatganiad o ddiddordeb / No declarations of interest were received.

**8. Sesiwn cyfranogiad y cyhoedd / Public participation session**

**Mae ugain munud wedi ei ddyrannu i ganiatau preswylwyr cymuned Porthaethwy i gwestiynnu Aelodau'r Cyngor ynglyn a materion ar y rhaglen / Twenty minutes to be allocated to allow residents of the community of Menai Bridge to question Town Councillors regarding matters on the agenda**

Nid oedd preswylwyr/cyhoedd yn bresennol / No residents/public were present

**9. I dderbyn a cymeradwyo cofnodion cyfarfod Blynyddol y Cyngor a gynhaliwyd ar 19 Mai 2022 / To receive and approve the minutes of the Annual Council meeting held on 19 May 2022**

Cafodd y cofnodion uchod eu derbyn a'u cymeradwyo fel record gywir / The above minutes were received and approved as a correct record. [DOWen/SoniaWilliams]

**10. I enwebu aelodau i gynrychioli'r Cyngor Tref ar sefydliadau allanol / To nominate members to represent the Town Council on outside organisations**

- Y Bwrdd Cymunedol/The Community Board (Prifysgol Bangor University) - cylchdroi presenoldeb o fewn y cyngor tref / rotate attendance within the town council
- Un Llais Cymru / One Voice Wales – Cynghorydd Sonia Williams
- Cyfarfod y 5 Tref / 5 Towns Meeting – Cynghorydd Sonia Williams
- Ffrindiau Ynys Tysilio / Friends of Church Island – Cynghorydd Selwyn Williams
- Band Porthaethwy / Menai Bridge Band – Cynghorydd Hefin Jones
- Clwb Bowlio Porthaethwy / Menai Bridge Bowling Club – Cynghorydd Peter Owen
- Menai Bridge Scouts Hut Committee – Cynghorydd Jayne Southgate
- Clwb Peldroed Porthaethwy / Menai Bridge Football Club – Cynghorydd Denise Owen
- Menai Bridge Raft Run – Cynghorydd William Love
- Neuadd Gymunedol Porthaethwy / Menai Bridge Community Centre - Cynghorwyr Denise Owen / Ella Fisk
- Ysgol David Hughes - Cynghorydd Robin Williams (fel Cynghorydd Sir)
- Ysgol y Borth - Cynghorydd Sonia Williams
- Menai Bridge & District Civic Society - Cynghorwyr Ella Fisk / Selwyn Williams
- Fforwm Cyswllt Cynghorau Tref a Chymuned/Town and Community Councils Liaison Forum – Cynghorwyr Ella Fisk / Denise Owen
- Citizens Advice Bureau / Canolfan Cyngor ar Bopeth – Cynghorydd Sonia Williams

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11. **I gytuno strwythur cyfarfodydd a penodi aelodau ar gyfer 2023/24 / To agree a committee structure and appoint members for 2023/24**

**Cyfarfod Y Cyngor / Meeting of The Council**

**Pwyllgor Cynllunio / Planning Committee**

**Pwyllgor Tiroedd ac Adeiladau / Land and Buildings Committee**

**Pwyllgor Personel / Personnel Committee**

Penderfynnwyd cytuno'r strwythur pwyllgorau uchod. Fe benodwyd aelodau ar gyfer 2023/24 / It was resolved to agree the above committee structure. Members were appointed for 2023/24

12. **I gadarnhau Cylch Gorchwyl y Pwyllgorau / To confirm the Terms of Reference of the Committees**

Fe dderbyniwyd Cylch Gorchwyl y Pwyllgorau ac fe gadarnhawyd ei hail-fabwysiadu / The Committee's terms of reference were received and their re-adoption confirmed.

13. **I ail-fabwysiadu Archebion Sefydlog y Cyngor / To re-adopt the Council's Standing Orders**

Fe dderbyniwyd Archebion Sefydlog y Cyngor ac fe gadarnhawyd ei hail-fabwysiadu / The Council's Standing Orders were received and their re-adoption confirmed.

14. **I ail-fabwysiadu Rheoliadau Ariannol y Cyngor / To re-adopt the Council's Financial Regulations**

Fe dderbyniwyd Rheoliadau Ariannol y Cyngor ac fe gadarnhawyd ei hail-fabwysiadu / The Council's Financial Regulations were received and their re-adoption confirmed.

15. **I ail-fabwysiadu y Cod Ymddygiad / To re-adopt the Code of Conduct**

Cytunwyd i ail-fabwysiadu'r Cod Ymddygiad / It was resolved to re-adopt the Code of Conduct.

16. **I dderbyn a chytuno amserlen Pwyllgorau ar gyfer 2023/24 / To receive and agree a timetable of Committees for 2023/24**

Cytunwyd yr amserlen ar gyfer 2023/24 / The timetable for 2023/24 was approved

17. **Adroddiad gan Gynghorwyr Cyngor Sir / Report from County Council Members**

Adroddodd aelodau'r Cyngor Sir eu bod yn disgwyl derbyn amserlen o'r gwaith fydd yn cael ei wneud ar y bont / County Council members reported that they are expecting to receive the timetable of works to be carried out to the bridge

18. **Materion brys (Cadeirydd/Clerc) er gwybodaeth neu i weithredu gan y Clerc / Urgent items (Chairman/Clerk) for information or for action by the Clerk**

Dim i'w adrodd / Nothing to report

19. **Busnes y Cyngor / Council Business**

a. **I dderbyn adroddiad ariannol misol ar gyfer cymeradwyo taliadau / To receive a Monthly Financial Report for approval of payments**

Fe benderfynwyd yn unfrydol i dderbyn yr adroddiad ariannol misol ar gyfer cymeradwyo'r taliadau / It was resolved unanimously to receive the Monthly Financial Report for approval of payments

[DOwen/SoniaWilliams]

## Payments April 2023

| <b>Cheque No</b> | <b>Description</b>                                      | <b>Supplier</b>                    | <b>Total</b>      |
|------------------|---------------------------------------------------------|------------------------------------|-------------------|
| DD               | Google Suite Subscription                               | Google                             | £9.20             |
| DD               | Electricity Bowling Green Toilets                       | EDF                                | £35.00            |
| DC               | fertiliser spreader and line spray for dog signs        | Stermat Treborth                   | £60.97            |
| Online           | Members Allowance 2022-2023                             | Clr P Owen                         | £120.00           |
| Online           | Members Allowance 2022-2023                             | Clr D Owen                         | £150.00           |
| Online           | Members Allowance 2022-2023                             | Clr Selwyn Williams                | £120.00           |
| Online           | Members Allowance 2022-2023                             | CLLR Jayne Southgate               | £120.00           |
| Online           | Members Allowance 2022-2023                             | Clr W Love                         | £120.00           |
| Online           | Members Allowance 2022-2023                             | Clr S Green                        | £150.00           |
| Online           | Members Allowance 2022-2023                             | Clr H Jones                        | £120.00           |
| Online           | Members Allowance 2022-2023                             | Clr H Hunt                         | £120.00           |
| Online           | Members Allowance 2022-2023                             | Clr E Fisk                         | £120.00           |
| Online           | Members Allowance 2022-2023                             | Clr T Thomas                       | £150.00           |
| DC               | Baby Changing Unit for Bowling Green Pavilion Toilet    | Intelligent Facility Solutions Ltd | £167.99           |
| Online           | Electricity BG Pavilion 12 Jan-31st March 2023          | Scottish Power                     | £339.83           |
| Online           | Members Allowance 2022-2023                             | Clr Sonia Williams                 | £120.00           |
| Petty cash       | Signed for postage lease documents to IOACC             | Post Office                        | £3.75             |
| DC               | Fuel for Polaris, mower and strimmers                   | Shell Britannia                    | £63.17            |
| Online           | Code of conduct training Clr T Thomas                   | One Voice Wales                    | £35.00            |
| Online           | Preparation for monthly payroll 2023-2024               | Edwards Accounting                 | £360.00           |
| Online           | wood screws, rawl plugs                                 | Evans Bros                         | £7.37             |
| Online           | Salaries, Pension, NI                                   | Town Council Staff                 | £5,721.60         |
| Online           | prepare borders for planting, planting new shrubs and d | Deilan Las                         | £1,200.00         |
| DD               | Electricity Coed Cyrnol                                 | EDF                                | £212.32           |
| Online           | Provide and install fencing at cemetery                 | North Wales Fencing                | £4,522.80         |
| DD               | Electricity Canolfan Tysilio                            | EDF                                | £503.74           |
| Online           | Beumaris TC Annual Dinner                               | Beumaris Town Council              | £50.00            |
| Online           | Telephone and broadband bill                            | BT                                 | £84.20            |
| Online           | Bank charges 4th March to 31st March 2023               | Natwest                            | £12.95            |
|                  |                                                         | <b>Total</b>                       | <b>£14,799.89</b> |

**b. I gadarnhau awdurdodiad y Cyngor i daliadau arfaethedig dros £500 [Rheoliad Ariannol 4.1] / To confirm Council's authorisation of prospective payments above £500 [Financial Regulation 4.1]**

Fe benderfynwyd yn unfrydol cymeradwyo i awdurdodi y taliad arfaethedig dros £500 yn yr adroddiad ariannol / It was resolved unanimously to authorise the prospective payments above £500 included in the financial report [EllaFisk/SoniaWilliams]

**c. I dderbyn a nodi balans y banc / To receive and note the bank balance**

Fe nodwyd y balans banc / The bank balance was noted

**20. Cyd-gysylltu a Chyrff Eraill: Adroddiadau'r Aelodau / Liaison with Other Bodies: Members' Reports**  
Band Porthaethwy / Menai Bridge Band – Cynghorydd Hefin Jones  
Ysgol y Borth – Cynghorydd Sonia Williams

**21. I dderbyn a nodi cofnodion y Pwyllgor Cynllunio dyddiedig 2 Ebrill 2023 / To receive and note the minutes from the Planning Committee held on the 2 April 2023**

Fe dderbyniwyd a nodwyd cofnodion y pwyllgor cynllunio / The planning committee minutes were received and noted

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Caeodd y Cadeirydd y cyfarfod am 8.00yh / The Chairman closed the meeting at 8.00pm

.....  
Cadeirydd

.....  
Dyddiad

CRYNODEB O DDATGANIADAU A WNAED GAN AELODAU YN UNOL Â COD YMDDYGIAD CYNGOR TREF  
PORTHAETHWY / SUMMARY OF DECLARATIONS MADE BY MEMBERS IN ACCORDANCE WITH  
MENAI BRIDGE TOWN COUNCIL'S CODE OF CONDUCT

|                                                       |             |                          |
|-------------------------------------------------------|-------------|--------------------------|
| CYNGOR TREF PORTHAETHWY/<br>MENAI BRIDGE TOWN COUNCIL |             | DYDDIAD/DATE: 18/05/2023 |
| AELOD/MEMBER                                          | EITEM/ITEM: | RHIF COFNOD/MINUTE NO.   |
|                                                       |             |                          |
|                                                       |             |                          |