



CANOLFAN COED CYRNOL · FFORDD MONA / MONA ROAD ·
PORTHAETHWY / MENAI BRIDGE · YNYS MÔN / ISLE OF ANGLESEY

LL59 5EA Ffôn / Tel. 01248 716959

ebost/email: townclerk@menaibridgetowncouncil.co.uk

wefan/website: www.menaibridgetowncouncil.co.uk

MEMORIAL POLICY

Introduction

Menai Bridge Town Council recognises the need to allow memorial benches, trees, plants and similar memorials on land in its ownership or care. Therefore, the Town Council will ensure the issue is managed and regulated for the benefit of all.

It is the intention that the policy only covers broad common issues and is not meant to be exhaustive. The content of the policy will be reviewed regularly.

Memorials

Subject to there being a suitable location, Menai Bridge Town Council can only offer the following types of memorials:

- Memorial tree with or without a plaque
- Memorial shrub with or without a plaque
- Memorial bench with a plaque

The Town Council must approve the type of bench, tree or shrub.

The Town Council reserves the right to refuse any application which it deems unsuitable.

Memorials will not be permitted for pets.

Wording on plaques must be approved.

No additional mementoes e.g. vases, statues, flowers, wreaths, balloons, photographs or any other ornamentation shall be permitted. No scattering of ashes will be permitted.

Locations

Menai Bridge Town Council can only grant permission for memorials on land owned or managed by the Town Council.

Memorial Dedication Period

Memorials will remain in position whilst they remain in good repair. The Town Council accepts no replacement liability for damage to any memorial from vandals, third parties or whilst the Town Council undertakes routine maintenance.

Trees and Shrubs

The planting of memorial trees will only be carried out between November and March to ensure the most efficient growing conditions.

Tree guards will be required in most instances.

To discuss planting a memorial tree or shrub, please contact the Town Council.

Benches

Application

All applicants for memorial benches to be completed on the official request form.

All costs for a new memorial bench together with installation will be paid in full by the applicant in advance. Where a refurbishment is agreed then the full cost of the refurbishment will be borne by the applicant.

The Town Council will only consider memorial benches for individuals who have a direct connection with Menai Bridge.

Locations

Memorial benches will be allowed at sites while there continues to be space for them, and the Town Council will try to accommodate the preferences of families as to the location.

The style of bench should be in keeping with others at the location.

The Town Council may limit the number of memorial benches in particular areas and applicants will be advised at the time of application if this is the case.

Specification

Memorial benches must be paid for by the applicant to the specification agreed by the Town Council.

Only high quality, durable benches will be permitted. Benches must be installed on a hard standing appropriate to the location of the bench.

The applicant will provide the memorial plaque to a pre agreed design, size and text.

Maintenance and Damage terms and conditions

The Council will not accept any liability for the replacement of neither seating nor plaque if found to be damaged beyond repair. Any replacements will be the responsibility of the original applicant.

The Council accepts no responsibility for any seating that is damaged by any third parties or whilst its officers carry out routine maintenance.

The Council will notify the applicant of any damage or deterioration in writing within 4 weeks.

The Town Council reserve the right to remove any memorial seating that is damaged or unsafe within 4 weeks of notification.

No maintenance to be carried out by a third party without the written permission of the council, and by appointment only.

In the event of a bench which has not been officially registered to any individual or family, falling into disrepair and in agreement with the Council there may be a possibility of re-using the site for a new bench, subject to the terms and conditions noted above.

