
**MINUTES OF MENAI BRIDGE TOWN COUNCIL
FINANCE, PLANNING AND GENERAL PURPOSES REMOTE COMMITTEE MEETING HELD ON
THURSDAY, 1 APRIL 2021 AT 7.00 PM**

PRESENT: Councillor Sonia Williams, Chairman, Councillor G Bebb, Councillor D M Davies,
Councillor Ella Fisk, Councillor H Hunt, Councillor J E Jones, Councillor W Love,
Councillor D Owen, Councillor J Southgate, Councillor R Williams

OFFICER: Mrs W Faulkner, Town Clerk

APOLOGIES: Councillor H Jones, Councillor P Owen, Councillor S Williams, Councillor K Moran,
Councillor E Lewis

(Note: Names within [] denote Proposer and Seconder)

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*Members took a moment of reflection in memory of ex town councillor, Colin Davey who had been a valued and long standing member of the town council.*

167.21 Visitor - Tom Atkins, Project Manager, Blachere Illumination UK Ltd to discuss Christmas lights 2021

The Chairman welcomed and thanked Tom Atkins (TA) for his attendance at the meeting. TA recapped the contract of last three years being 16 motifs and 1 tree, storage and installation. TA reported the various Christmas decorations available from Christmas trees, 3D motifs, Santa sledge with built in bench; for photo opportunity. TA will arrange quotes for the above.

How the lights look during the day is important, Blachere can also arrange for the lights to be enhanced in the evening.

Options available:

Hire – storage and take down decorations by Blachere

Variations from year to year if town council wish

TA reported issues with lazer displays at present. TA to cost a welcome to Menai Bridge sign

2021 commence new contract. Inform Blachere of the preferred new scheme by the end of June 2021.

168.21 Call out if in attendance

Members acknowledged their presence by 'calling out'

169.21 Apologies for Absence

The apologies for absence received are noted above.

170.21 Declarations of Interest: Code of Conduct

- Members were reminded that they must declare the existence and nature of any Personal/prejudicial interests (using the form provided for this purpose).

None received.

171.21 Public participation session

Twenty minutes to be allocated to allow residents of the community of Menai Bridge to question Town Councillors on matters of interest

There were no residents/members of the public present.

172.21 To receive, approve and sign the minutes of the meeting held on 4<sup>th</sup> March 2021 and address any matters arising

The minutes were received, approved and signed as a correct record [DMDavies/GBebb]

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### Matters arising

143.20 The Clerk explained to members that the fridge/freezer in the Pavilion had actually been used as a filing cabinet by the bowling club and the small fridge was in poor condition.

147.20 The toilets at the Bowling Green Park remain closed as the Clerk has been unable to contact the cleaner. Cllr S Williams to attempt to contact cleaner in the Clerks absence and if unable to will contact a cleaning company for quotes.

### 173.21 Finance

#### 173.1 To receive a Monthly Financial Report for approval of payments

Following discussions, it was resolved unanimously to receive the Monthly Financial Report for approval of payments [RWilliams/DOWen]

### Payment details for March 2021

| <b>Cheque No</b> | <b>Description</b>                       | <b>Supplier</b>          | <b>Total</b>      |
|------------------|------------------------------------------|--------------------------|-------------------|
| DD               | Electricity Canolfan Tysilio             | EDF                      | £184.00           |
| DD               | Electricity Coed Cynol                   | EDF                      | £55.00            |
| DD               | Electricity Bowling Green Toilets        | EDF                      | £16.00            |
| DD               | Google Suite Subscription                | Google                   | £9.20             |
| DC               | Top up Groundsmans Mobile phone          | Shell Britannia          | £10.00            |
| DC               | Telephone and broadband bill             | BT                       | £74.88            |
| Petty Cash       | Diesel for Van                           | Shell Britannia          | £40.00            |
| Online payment   | Salaries,pension,NI                      | Town Council Employees   | £7,601.42         |
| Online payment   | Audit of Accounts 2019/20                | Audit Wales              | £281.85           |
| Online payment   | Donation to Friends of Church Island     | Friends of Church Island | £200.00           |
| Online payment   | Occupational Health consultation         | Gwynedd Council          | £115.00           |
| Online payment   | Scribe Accounts Annual licence 21/22     | Scribe                   | £561.60           |
| Online payment   | Dismantling 3 trees along A5             | Roundwood                | £2,784.00         |
| Online payment   | Zoom subscription Dec-March 2021         | Zoom                     | £57.56            |
| DC               | Electricity bill Bowling Green pavillion | Scottish Power           | £103.30           |
|                  |                                          | <b>Total</b>             | <b>£12,093.81</b> |

### 173.2 To confirm Council's authorisation of prospective payments above £500 [Financial Regulation 4.1]

Included in the financial report.

### 174.21 Urgent items (Chairman/Clerk) for information or for action by the Clerk

No Items

### 175.21 Members are asked to consider whether more social distancing floor marking stencils are required for the town

Following discussion, it was resolved for the Clerk to request more social distancing stencils and spray paint from the County Council.

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176.21 Members are asked to consider the removal and refurbishment of the benches in the bowling green park in order to carry out the re-surfacing of the whole of the footpath in this area

Following a short verbal report by the Clerk it was resolved to arrange for the benches in the bowling green park to be temporarily removed and refurbished in order to carry out the necessary resurfacing of the footpath.

177.21 Members are asked to consider a request by the council's insurers to either remove the stone steps going down from the grassed area (under the bridge) to the beach area or consider the cost of erecting handles on the outside of the steps

Following discussions, it was resolved for the Clerk to make further enquiries with the relevant authorities e.g various officers within the County Council, National Resources Wales also expert health and safety advice also Councillor J Southgate volunteered to make enquiries.

178.21 To consider planning applications/consultation:

Planning Consultation (sent to members electronically)

HHP/2021/74 - Full application for alterations and extensions at 4 Cae Gweithdy, Menai Bridge – No objections

179.21 To receive planning decisions (sent to members electronically)

HHP/2021/21 - Full application for alterations and extensions at 4 Maes Yr Hafod, Menai Bridge – Granted conditionally

180.21 Other Planning Matters

Planning Appeal - Full application for the creation of 2 parking spaces at 3 Bronallt, Cambria Road, Menai Bridge

181.21 Verbal report by the Town Clerk on operational matters

Arrange valuation of land and buildings for registration purposes

Council Solicitor re: valuation / deeds

Cemetery and burial enquiries

Preparing various agenda/minutes

Advice from Insurance company

Anglesey signs – finalising wording and translation for various new signs

Healthmatic regarding public convenience door mechanism – meeting next week. Anyone available to come along

Enquiries regarding bins for the bowling green (green waste)

Discussions with BG groundsman

Received delivery of the Wildlife Garden

Contact made with County Council Solicitor regarding complaint made to the Ombudsman

Preparations underway now for end of year accounts

182.21 To receive Agenda items

1) Trees at bowling green park

2) Benches in the town

183.21 Correspondence - to discuss or note the following correspondence received sent electronically to Members

One Voice Wales - Remote training sessions taking place in April - Noted

One Voice Wales - Litter & Fly-tipping Prevention Plan for Wales - Noted

One Voice Wales - Countryside Code refresh 2021 – Final wording - Noted

One Voice Wales - Policy Announcement: Compulsory Purchase - Noted

E-mail from the Public Services Ombudsman for Wales – Clerk to action

Menai Suspension Bridge Major Maintenance Scheme - Night time works – share poster and put on the town council's website/facebook page

184.21 To note the date and time of the next meeting – Thursday, 6 May 2021 at 7.00 pm

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Meeting concluded at 8.30 pm

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Councillor Sonia Williams  
Chairman

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Date