
**MINUTES OF MENAI BRIDGE TOWN COUNCIL
FINANCE, PLANNING AND GENERAL PURPOSES REMOTE COMMITTEE MEETING HELD ON
THURSDAY, 3 JUNE 2021 AT 7.00 PM**

PRESENT: Councillor G Bebb, Chairman, Councillor D M Davies,
Councillor Ella Fisk, Councillor H Hunt, Councillor J E Jones, Councillor H Jones, Councillor E Lewis,
Councillor W Love, Councillor K Moran, Councillor D Owen, Councillor P Owen,
Councillor J Southgate, Councillor S Williams, Councillor Sonia Williams

OFFICER: Mrs W Faulkner, Town Clerk

APOLOGIES: Councillor R Williams

(Note: Names within [] denote Proposer and Seconder)

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1.21 Call out if in attendance

Members acknowledged their presence by 'calling out'

2.21 Apologies for Absence

The apologies for absence received are noted above.

3.21 Declarations of Interest: Code of Conduct

- Members were reminded that they must declare the existence and nature of any Personal/prejudicial interests (using the form provided for this purpose).

None received.

4.21 To elect a Chairman of the Finance, Planning and General Purposes Committee for 2021/22

It was proposed by Councillor Ella Fisk and seconded by Councillor Eryl Lewis that Councillor G Bebb is elected Chairman of Finance, Planning and General Purposes for 2021/22.

5.21 To elect a Vice-Chairman of the Finance, Planning and General Purposes Committee for 2021/22

It was proposed by Councillor Sonia Williams and seconded by Councillor Selwyn Williams that Councillor W Love is elected Vice-Chairman of the Finance, Planning and General Purposes Committee for 2021/22

6.21 Public participation session

Twenty minutes to be allocated to allow residents of the community of Menai Bridge to question Town Councillors in relation to matters of interest, on the agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item

There were no residents/members of the public present.

7.21 To receive, approve and sign the minutes of the meeting held on 6 May 2021 and address any matters arising

The minutes were received, approved and signed as a correct record [SoniaWilliams/DOWen]  
Matters arising - following discussions it was resolved to get some more quotes for new benches.

8.21 To receive a Monthly Financial Report for approval of payments

Following discussions, it was resolved unanimously to receive the Monthly Financial Report for approval of payments [DOWen/EFisk]

## Payment details for May 2021

| <b>Cheque No</b> | <b>Description</b>                              | <b>Supplier</b>                  | <b>Total</b>     |
|------------------|-------------------------------------------------|----------------------------------|------------------|
| DD               | Electricity Bowling Green Toilets               | EDF                              | £16.00           |
| DD               | Google Suite Subscription                       | Google                           | £9.20            |
| Online payment   | Preparation of payroll 2021-22                  | Edwards Accounting               | £360.00          |
| DC               | Electricity bill Bowling Green pavillion        | Scottish Power                   | £79.38           |
| Petty cash       | Diesel for Van                                  | Shell Britannia                  | £40.00           |
| Online payment   | Replace failed camera 5 parts only              | CCTV Services                    | £342.00          |
| Petty Cash       | Petrol for Machinery                            | Shell Britannia                  | £20.00           |
| DD               | Electricity Coed Cynrol                         | EDF                              | £97.51           |
| DD               | Electricity Canolfan Tysilio                    | EDF                              | £206.93          |
| Online Payment   | Salaries, Pension,NI                            | Town Council Staff               | £5,782.84        |
| Online payment   | Dismantle 4 dead scots pine and 2 dead sycamore | Roundwood                        | £720.00          |
| Online payment   | Dismantle scots pine hanging over footpath      | Roundwood                        | £144.00          |
| Online payment   | No cycling/toilet signs                         | xpose Media Ltd/The Sign Factory | £156.00          |
| Online payment   | sand and cement                                 | Evans Bros                       | £21.57           |
| Online payment   | Post mix                                        | Evans Bros                       | £19.78           |
| Online payment   | Translation of minutes                          | Translator                       | £20.00           |
| 007427           | Remove and repair bench by stone circle         | Neils Joinery& Bespoke Furniture | £340.00          |
| <b>Total</b>     |                                                 |                                  | <b>£8,375.21</b> |

### 8.21.1 To confirm Council's authorisation of prospective payments above £500 [Financial Regulation 4.1]

Included in the financial report.

### 8.21.2 To receive and note the bank balance

The bank balances were noted.

### 9.21 Urgent items (Chairman/Clerk) for information or for action by the Clerk

- Urgent concern regarding tree roots in the cemetery making headstones unsafe to the point that one has been laid flat. Made appointment to meet the tree officer from the County Council next week.
- Weeds in the town have not been dealt with making the town look unsightly.

#### For information

- Flowers in the planters in Uxbridge Square have been donated by Hawthorn Yard and planted by a resident of the town – A big thank you to them
- I've been informed by the council's solicitor that the bowling club have the deeds for the bowling green park "Leased to Bowling Club – Deeds and Lease with BC".

### 10.21 To consider planning applications

#### Planning Consultation (sent to members electronically)

The Clerk reported that no planning applications were received from the local planning authority.

### 11.21 To receive planning decisions (sent to members electronically)

The Clerk reported that no planning decisions were received from the local planning authority.

### 12.21 Other Planning Matters

There were no other planning matters.

### 13.21 Verbal report by the Town Clerk on operational matters

- Met bowling green groundsman to discuss maintenance of the lawn also future maintenance. Groundsman reported that he's using the bowling club's machinery to cut the town council's bowling lawn. Further discussions required at next Council meeting regarding these arrangements.

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- Waiting for a quote in order to apply for buildings regulations. Fees dependent on price of the work
  - Prepared a draft statement for social media regarding the bowling green park
  - Chasing various companies for quotes in relation to the pavilion
  - Freedom of Information response sent
  - Met person at cemetery regarding overhanging trees and tree roots causing headstones to be unsafe.
  - Various agendas/minutes
  - The representative from Blachere is on holiday this week and so arrangements will be made to meet next week.
  - New door mechanism was fitted to the public convenience door yesterday. Toilet now open
  - Various calls/emails to the county council
  - Contacted internal auditor regarding a date to carrying out the internal audit
  - Prepare Land and Buildings agenda to send out tomorrow
  - I'm meeting the Health and Safety company next week also have contacted the HR company
  - Notified payroll of Workman's resignation
  - Rownd & Rownd will be filming on the Promenade Saturday.

14.21 To receive Agenda items

No items were received.

15.21 Correspondence - to discuss or note the following correspondence received sent electronically to Members

E-mail from One Voice Wales - Remote training sessions taking place during June - Noted

E-mail from Anglesey County Council regarding the Menai Strait Study - Noted

Letter from resident regarding the Cemetery – Clerk to action

Letter from resident regarding the Old Moreia Chapel – Clerk to action

16.21 To note the date and time of the next meeting – Thursday, 1<sup>st</sup> July 2021 at 7.00 pm

The Chairman closed the meeting at 7.55 pm

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Councillor G Bebb  
Chairman

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Date

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