
**MINUTES OF MENAI BRIDGE TOWN COUNCIL
FINANCE, PLANNING AND GENERAL PURPOSES REMOTE COMMITTEE MEETING HELD ON
THURSDAY, 3 SEPTEMBER 2020 AT 7.00 PM**

PRESENT: Councillor Sonia Williams, Chairman, Councillor D M Davies, Councillor Ella Fisk,
Councillor H Hunt, Councillor J E Jones, Councillor K Moran, Councillor D Owen,
Councillor R Williams, Councillor S Williams

OFFICER: Mrs W Faulkner, Town Clerk

APOLOGIES: Councillor G Bebb, Councillor E Lewis, Councillor W Love

(Note: Names within [] denote Proposer and Seconder)

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049.20 Call out if in attendance

Members in attendance called out.

050.20 Apologies for Absence

The apologies for absence received are noted above.

051.20 Declarations of Interest: Code of Conduct

- Members were reminded that they must declare the existence and nature of any Personal/prejudicial interests (using the form provided for this purpose).

None were received.

052.20 Public participation session

Twenty minutes to be allocated to allow residents of the community of Menai Bridge to question Town Councillors on matters of interest

It was resolved to include .....matters of interest, 'on the agenda' for future meetings.

There were no members of the public present.

053.20 To receive, approve and sign the minutes of the meeting held on 6 August 2020 and address any matters arising

The minutes were received, approved and signed as a correct record [DMDavies/HHunt]

There were no matters arising.

054.20 Finance

54.1 To receive a Monthly Financial Report for approval of payments

Following discussions, it was resolved unanimously to receive the Monthly Financial Report for approval of payments [RWilliams/DMDavies]

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## Payment details for August 2020

| Cheque No      | Description                                | Total            |
|----------------|--------------------------------------------|------------------|
| DD             | Electricity Canolfan Tysilio               | £72.00           |
| DD             | Electricity Bowling Green Toilets          | £19.00           |
| DD             | Electricity Coed Cynol                     | £152.00          |
| DD             | Google Suite Subscription                  | £8.28            |
| DD             | Water Bill Cemetery                        | £19.20           |
| DD             | Water Bill Canolfan Tysilio/Changing Rooms | £79.56           |
| Online Payment | SLCC Membership 2020/2021                  | £227.00          |
| Online Payment | Grass cutting 14/07 and 28/07              | £1,700.00        |
| Online Payment | Domain renewal for website                 | £14.39           |
| Petty cash     | Various Postage for MB Town Council        | £8.18            |
| Online Payment | salaries, Pension, NI                      | £5,320.33        |
|                |                                            | <b>£7,619.94</b> |

### 54.2 To confirm Council's authorisation of prospective payments above £500 [Financial Regulation 4.1]

The Town Clerk reported the following prospective payments:

- £720.00 material for autumn renovation at the bowling green
- £1,243.05 necessary work required following annual inspection of the Play Area
- £659.00 replace faulty switch on CCTV camera no.8

It was resolved to authorise the above payments above £500

ACTION: Town Clerk to make enquiries with CCTV Services regarding the 'Gold Plan' for financial year 2021/22

### 055.20 Urgent items (Chairman/Clerk) for information or for action by the Clerk For information from the Clerk

- No storm damage to trees reported
- Weeds are growing on the paved area outside Canolfan Tysilio making the area look very untidy. Members requested the overall cost to get rid of the weeds throughout the town if it's not the responsibility of the County Council to do so. ACTION: Town Clerk to make further enquiries with the County Council
- Menai Bridge has only one PCSO now, PCSO D Webster
- Scam Warning received from Police through One Voice Wales, sent to Members
- In relation to 'loss of income' for the car park information has now come through from Welsh Government to the town council.

### Urgent action required by the Clerk

- Some trees in the Cemetery are in need of urgent attention. It was resolved for the Clerk to discuss further with the IoACC also obtain quotes for the work.
- Footpath around the bowling lawn has cracked and is raised in a few places. It was resolved for the Clerk to make enquiries so as to make the path safe.
- Manhole in KGV recreation ground needs attention. It was resolved for the Clerk to make enquiries so as to make the cover safe.

### 056.20 To discuss coming out of COVID-19 lockdown safely (council buildings)

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Nothing new to report.

057.20 To discuss the Transforming Towns grant

It was reported the 5 Towns meetings held recently attended by Councillor M Davies were to discuss the above grant. Following discussions, members made some suggestions for the grant application. ACTION: Town Clerk to submit form as soon as possible.

058.20 To discuss submitting a planning application to fell trees

Three trees are situated on the King George V recreation ground on the A5 Mona Road. One is diseased with ash dieback and the crown on the other 2 sycamore trees are in the last stages of decline and works are required to prevent stem or crown failure. ACTION: the Town Clerk will submit a planning application to the local planning authority on behalf of the town council also report back in relation to road closure/traffic light system once the information is received from Gwynedd Council /NWTRA.

059.20 To consider planning applications/consultation:

Planning Consultation:

**OP/2020/3** - Outline application with all matters reserved for the erection of a dwelling at 3 Tudno View, Hill Street, Menai Bridge - recent amended plan reduces the size of the proposed dwelling.  
- No observations

060.20 To receive planning decisions

No planning decision notices were received from the local planning authority

061.20 Other Planning Matters

No other planning matters

062.20 Verbal report by the Town Clerk on operational matters

The Town Clerk reported on the following operational matters:

- Litter picking at various sites
- Opening and locking up the cemetery gates at various times during the day/week
- Attended various meetings with tree experts in relation to tree inspections
- Planning enquiries
- Lawful enquiries
- Discussions held in relation to bowling green maintenance
- Various enquiries from residents of the town re: skips/mirrors at junctions/bulb planting/tree pruning/hedge cutting
- Meeting with CCTV Services
- Enquiries from Rownd a Rownd for filming on the Belgian Prom
- Looking into the cost of a digital Cemetery register and maintenance system
- Enquiries regarding Ffair Borth. Expecting a decision from the County Council within the next 2 weeks.

063.20 To receive Agenda items

None received.

064.20 Correspondence

Receipt of various correspondence have already been forwarded to members for information/attention.

- Training available from One Voice Wales – forwarded to members electronically - NOTED
- E-mail from North and Mid Wales Association regarding Welsh Government Consultation on Plastics in Wales – forwarded to members electronically - Noted
- E-mail from County Council regarding consultation on reducing single use plastics – forwarded to members electronically – Matter for individuals to partake in consultation

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- E-mail from resident regarding 'track for bikes' – forwarded to members electronically. It was suggested that this enquiry, received from a resident of the town should be included in the 'Place Shaping' ongoing project
  - E-mail from Bowling Club Secretary regarding 'track and trace'. The Town Clerk responded to say ...the town council do not follow this procedure on the bowling green area or any other of the town's public/open spaces.

065.20 To note the date and time of the next meeting – Thursday, 1 October 2020 at 7.00 pm

Meeting concluded at 8.00 pm

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Councillor Sonia Williams  
Chairman

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Date