
**MINUTES OF MENAI BRIDGE TOWN COUNCIL
FINANCE, PLANNING AND GENERAL PURPOSES REMOTE COMMITTEE MEETING HELD ON
THURSDAY, 2 JULY 2020 AT 7.00 PM**

PRESENT: Councillor Sonia Williams, Chairman
Councillor G Bebb, Councillor D M Davies, Councillor Ella Fisk, The Town Mayor,
Councillor H Hunt, Councillor W Love, Councillor D Owen, Councillor R Williams,
Councillor E Lewis

OFFICER: Mrs W Faulkner, Town Clerk

APOLOGIES: Councillor C Davey, Councillor H Jones, Councillor J E Jones, Councillor K Moran,
Councillor S Williams

(Note: Names within [] denote Proposer and Seconder)

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017.20 Apologies for Absence

The apologies for absence received was read out and is recorded above.

018.20 Declarations of Interest: Code of Conduct

- Members were reminded that they must declare the existence and nature of any Personal/prejudicial interests (using the form provided for this purpose).

None were received.

019.20 Public participation session

No members of the public were present.

020.20 To receive and accept the minutes of the meeting held on 4 June 2020 and address any matters arising

The minutes were accepted as a correct record [EFisk/DMDavies]

Matters arising:

08.20 The Town Clerk reported that the organisers of the Menai Food Festival agreed with the town council to cancel this year's event.

The Town Clerk reported that there's no decision whether the Menai Bridge Fair will go ahead this year.

021.20 Finance

21.1 To receive a Monthly Financial Report for approval of payments and issuing of cheques and the Spend Against Budget

Following discussions, it was resolved unanimously to receive the Monthly Financial Report for approval of payments [DOWen/HHunt]

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## Payment details June 2020

| Cheque No | Description                          | Total            |
|-----------|--------------------------------------|------------------|
| DD        | Electricity Canolfan Tysilio         | £72.00           |
| DD        | Electricity Bowling Green Toilets    | £19.00           |
| DD        | Electricity Coed Cynol               | £152.00          |
| DD        | Google Suite Subscription            | £8.28            |
| 007414    | Repair Cemetery Gate                 | £1,176.00        |
| 007415    | Unit Storage for Vintage Fire Engine | £624.00          |
| 007416,DC | Salaries,Pension, NI                 | £5,285.65        |
| DD        | Data Protection Fee                  | £35.00           |
|           |                                      | <b>£7,371.93</b> |

### 21.2 To confirm Council's authorisation of prospective payments above £500 [Financial Regulation 4.1]

Included in the Monthly Financial Report [EFisk/GBebb]

### 022.20 Urgent items (Chairman/Clerk) for information or for action by the Clerk For information

- The Isle of Anglesey County Council car parks re-open on the 6 July 2020.

### Urgent action required by the Clerk

- To agree for Deilan Las to carry out extra work, that is much needed in the Cemetery.  
- Arrange for the Working group to meet regarding the Licence to Occupy - Bowling Green/Pavilion  
- How long do members think the Notices on the headstones should stay up for and should we make enquiries with our solicitor regarding making them safe. Following discussion, it was resolved for the Town Clerk to contact the Solicitor.

### 023.20 To receive an update regarding Clwb y Bont

It was reported that the food bank has now closed. The volunteers are still continuing to offer a service – shopping etc. More volunteers are needed. Councillor Ella Fisk volunteered to pick up prescriptions, if needed.

Councillor H Hunt donated £60.00 to Clwb y Bont she raised knitting.

Councillor Sonia Williams thanked the Town Clerk for her assistance with the grant application to Medrwn Mon.

### 024.20 To discuss and consider a HR and Employment Law service for the Council

It was reported the investigator who had volunteered her services has stepped down. A letter will be sent to staff explaining the delay.

Extra ordinary meeting to be held next Thursday to discuss.

Arrangements to be made to meet Ellis Whittam remotely on Zoom.

### 025.20 To discuss and consider purchasing a Zoom licence for future meetings monthly payment of £11.99

Following discussion it was resolved to purchase the zoom licence on a monthly basis.

### 026.20 To discuss coming out of COVID-19 lockdown safely (council buildings)

- Response received from our insurers regarding opening council buildings

- Waiting guidance from IoACC regarding opening public toilets also play grounds

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027.20 To consider a August Break

Following some discussion, it was resolved not to have the August break this year.

028.20 To consider planning applications/consultation:

Planning Consultation:

**OP/2020/3** - Outline application with all matters reserved for the erection of a dwelling at 3 Tudno View, Hill Street, Menai Bridge

There's a new plan showing the visibility splay, other than that the details are the same – No objection to the visibility splay

**C20/0448/11/CR** - Location: Bont Menai, Ynys Mon, Proposal: Siting of 8 samaritan phones on the bridge (**Consultation from Cyngor Gwynedd Council**) – No objections

**FPL/2020/92** - Full application for the creation of 2 parking spaces at 3 Bronallt, Menai Bridge – defer until further information is received from the Planning Officer. **ACTION:** Town Clerk to contact County Council for further clarity

**TPO/2020/5** - The Moorings, Cadnant Road, Menai Bridge

Application for works to trees which includes the felling of trees protected by a Tree Preservation Order – Unable to view the application.

029.20 To receive planning decisions

No planning decisions were received from the local planning authority

030.20 Other Planning Matters

None

031.20 Verbal report by the Town Clerk on operational matters

The Town Clerk reported on the following operational matters:

- Litter picking and generally making sure all is in order
- Illumination of the bridge for the NHS this weekend. Event organisers don't want it advertised because of the current situation
- Fire damage in the woodland spoken to Professor Ruddol. Waiting to hear further from Prof. Ruddol following insurers visit to his property
- Insurance response regarding opening council buildings received
- Waiting further guidance from IoACC regarding opening public toilets same for play grounds
- Wicksteed unable to carry out the annual inspection of the children's play ground at present.
- Vandalism to bus shelter on Pentraeth Road
- Asked the county council to cut back vegetation coming over onto the pavement on Pentraeth Road near the reservoir
- Enquiries made with nfys web design regarding Website Accessibility standards
- Blachere re: Xmas 2020 they have some new arrangements in place. I'm waiting further clarification from them.
- CCTV The maintenance cover for the CCTV system in Menai Bridge is due for renewal in August.
- Request to carry out drone filming last week
- I've requested clarification from Gwynedd Council, UK Highways exactly what parts of the A5 near the bridge area they are responsible for cutting
- Email regarding burial enquiry, I am looking into

032.20 To receive Agenda items

None received.

033.20 Correspondence

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Receipt of various correspondence have already been forwarded to members for information/attention.

- E-mail from Welsh Government Bulletin regarding COVID-19
- E-mail attaching an invitation to members of One Voice Wales to join in this event. SAIL is a voluntary group brought together to create new ideas and offer alternative pathways for community developments in Anglesey and Gwynedd. Every founder member is somehow involved in the future of our communities – Councillor Sonia Williams volunteered to represent the town council.

034.20 Date of the next meeting – Thursday, 6 August 2020 at 7.00 pm

Meeting concluded at 8.00 pm

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Councillor Sonia Williams  
Chairman

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Date