
**MINUTES OF MENAI BRIDGE TOWN COUNCIL
FINANCE, PLANNING AND GENERAL PURPOSES COMMITTEE MEETING HELD ON THE
7 FEBRUARY 2019 AT 7.00 PM AT
CANOLFAN COED CYRNOL, MONA ROAD, MENAI BRIDGE**

PRESENT: The Town Mayor Councillor Eryl Lewis
Councillor D M Davies (Chairman)
The Deputy Town Mayor Councillor J E Jones, Councillor G Bebb,
Councillor Ella Fisk, Councillor H Hunt, Councillor H Jones, Councillor W Love,
Councillor K Moran, Councillor S Williams

IN ATTENDANCE: Mrs W Faulkner, Town Clerk

APOLOGIES: Councillor R Williams, Councillor Sonia Williams, Councillor D Owen,
Councillor C Davey

(Note: Names within [] denote Proposer and Seconder)

~~~~~

103.1 Apologies for Absence

The apologies for absence received were read out and are recorded above.

104.2 Declarations of Interest: Code of Conduct

- Members were reminded that they must declare the existence and nature of any Personal/prejudicial interests (using the form provided for this purpose).

No declarations of interest were received.

105.3 Public participation session

No members of the public were present.

106.4 To receive and accept the minutes of the meeting held on 10 January 2019 and address any matters arising

The minutes were accepted as a correct record [JELewis/ELewis].

Matters arising:

53.8 Members were reminded to inform the Town Clerk, as soon as possible of their Party Affiliation (if any) for publishing on the website (Minute from October meeting). Members who have not informed the Clerk to do so by e-mail.

93.6.3 The Town Clerk to make enquiries with Bangor City Council regarding bus shelters

96.9 A meeting will be held on the 19 February 2019 to further discuss Place Shaping.

Positive feedback has been received from organisations in the town who have been contacted regarding this project. Further information will be available after the 19 February.

100.13.2 It was reported that the barrier on the Belgian Promenade has been altered making it much easier to manoeuvre.

100.13.10 The Town Clerk reported on her findings that the grassed area near the playground at Tyddyn Mostyn is part of the lease with the County Council.

107.5 Finance

107.5.1 To receive a Monthly Financial Report for approval of payments and issuing of cheques and the Spend Against Budget

Following discussions, it was resolved unanimously to receive the Monthly Financial Statement Report for approval of payments and issuing of cheques [ELewis/SWilliams]

---

107.5.2 To confirm Council's authorisation of prospective payments above £500 [Financial Regulation 4.1]

Included in the Monthly Financial Statement Report.

108.6 Urgent items (Chairman/Clerk) for information or for action by the Clerk

For information: The Clerk informed Members that a reminder has been sent to the County Council regarding the Coed Cynrol car park agreement.

109.7 To receive and discuss Scribe Accounts Package

The Town Clerk reported to Members, following research into Scribe that it's a dedicated accounts package, purpose built for parish and town councils. Scribe will give Members a compliant in-depth reporting on the Council's financial position. Xero proved to be more for businesses. It was unanimously agreed for the Clerk to proceed with the Scribe Accounts Package and for it to be up and running for the start of the new financial year.

110.8 To receive and discuss Burial Fees

Following discussions, it was agreed unanimously to raise the Cemetery fees by 10% forthwith [HHunt/SWilliams]. Town Clerk to inform Funeral Directors.

111.9 To receive and discuss requests for a donation

Members received, considered and approved the requests for donations from the following:  
Menai Bridge Band - £150.00  
Friends of Menai Bridge Library - £50.00

112.10 To receive feedback following the Christmas Fayre event

It was reported that 29 stalls were expected at the Christmas Fayre. Unfortunately, only 18 stalls arrived over the two days. Councillor W Love thanked everyone who helped on the day and also for the opportunity. Councillor J E Jones felt that the event was a success because people came out to support the event also positive feedback was received from Ysgol y Borth.

113.11 To consider planning applications:

Planning Consultation VAR/2019/6

Application under Section 73 for the variation of condition (09) from planning permission reference 39C18H/DA (Erection of 21 dwellings) so as to allow amendments to approved plans at Plot 13, Ty Mawr, Menai Bridge, LL59 5LJ – No observations

Planning Consultation HHP/2019/19

Full application for alterations and extensions at 2 Fron Cottage, Menai Bridge – No observations

Planning Consultation HHP/2019/26

Full application for alterations and extensions at 24 Gwel yr Wyddfa, Menai Bridge, LL59 5DX – No observations

114.12 To receive planning decisions

No planning decision were received from the Local Planning Authority.

115.13 Other Planning Matters

Nothing to report.

116.14 Verbal report by the Town Clerk on operational matters

The Town Clerk reported on the following operational matters:

116.14.1 Request has been made to the Property Section, Isle of Anglesey County Council to re-build the stone wall opposite Siop Newydd

116.14.2 The Town Clerk met with Ed Henderson regarding trees in Bowling Green. Consent not required to fell the hedge/trees.

---

116.14.3 Contacted Roundwood Tree Technology regarding felling of trees/hedges at Bowling Green. Hurstwood Holdings/Crystal Homes agreed to pay bill and give donation to Town Council.

116.14.4 The dog bag dispenser has been moved to Hill Street following complaints

116.14.5 The Town Clerk met with CCTV Services regarding the CCTV sockets  
In preparation for the CCTV cameras

116.14.6 The Town Clerk met with Blachere Illuminations to give positive feedback and discuss Christmas lights for 2019.

116.13.7 The Town Clerk reported that the Precept for 2019/20 was sent to the Local Authority by the due date 1 February 2019

116.13.8 A quote has been requested for new slats for the boardwalk

116.13.9 The Town Clerk reported that a complaint has been received regarding overgrown vegetation from 2 Glan Aethwy Cottages, Beach Road. This has been reported to the Local Authority.

#### 117.14 Correspondence

Receipt of various correspondence have already been forwarded to members for information/attention.

117.14.1 Letter from Friends of Menai Bridge Library

117.14.2 Police and Crime Plan 2017-21

117.14.3 The Auditor General recently published two national reports related to community and town councils. Sent on e-mail to Members

- [Financial Management and Governance – Town and Community Councils 2017-18 sets out the Auditor General's overall conclusions from his audit work.](#)

- [Internal Audit Arrangements at Town and Community Councils in Wales reports on the Auditor General's study on internal audit functions in the sector.](#)

[Both reports identify that community and town councils need to make improvements to their arrangements.](#)

117.14.4 Press Release from Horizon regarding Suspension of Nuclear new build activities at Wylfa - Noted

117.14.5 Press release from Isle of Anglesey County Council regarding the suspension of Wylfa Newydd - Noted

117.14.6 Civic Society Newsletter

117.14.7 Minutes of the Society of Local Council Clerks Branch meeting December 2018

117.14.8 Email regarding Bryn Afon Street – Town Clerk has contacted the County Council Highways Service

117.14.9 Email from Always Aim High Events regarding the Anglesey Half Marathon on 3 March 2019.

117.14.10 Notification of 5 Towns meeting on the 13 February 2019

#### 118.15 Date of the next meeting – Thursday, 7<sup>th</sup> March 2019 at 7.00 pm

Meeting concluded at 8.00 pm

.....  
Councillor D M Davies  
Chairman

.....  
Date

