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**MINUTES OF MENAI BRIDGE TOWN COUNCIL  
FINANCE, PLANNING AND GENERAL PURPOSES COMMITTEE MEETING HELD ON THE  
6 DECEMBER 2018 AT 7.00 PM AT  
CANOLFAN COED CYRNOL, MONA ROAD, MENAI BRIDGE**

**PRESENT:** The Town Mayor Councillor Eryl Lewis  
Councillor D M Davies (Chairman)  
Councillor G Bebb, Councillor C Davey, Councillor Ella Fisk, Councillor H Hunt,  
Councillor W Love, Councillor K Moran, Councillor D Owen, Councillor S Williams,  
Councillor Sonia Williams

**IN ATTENDANCE:** Mrs W Faulkner, Town Clerk

**APOLOGIES:** The Deputy Town Mayor Councillor J E Jones, Councillor R Williams

(Note: Names within [ ] denote Proposer and Seconder)

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74.1 Apologies for Absence

The apologies for absence received were read out and are recorded above.

75.2 Declarations of Interest: Code of Conduct

- Members were reminded that they must declare the existence and nature of any personal interests (using the form provided for this purpose).

There were no declarations of interest received.

76.3 Public participation session

No members of the public were present.

77.4 To receive and accept the minutes of the meeting held on 1 November 2018 and address any matters arising

The minutes were accepted as a correct record [HHunt/EFisk].

Matters arising:

53.8 Members were reminded to inform the Town Clerk, as soon as possible of their Party Affiliation (if any) for publishing on the website.

78.5 Finance

78.5.1 To receive a Monthly Financial Report for approval of payments and issuing of cheques and the Spend Against Budget

Following discussions, it was resolved unanimously to receive the Monthly Financial Statement Report for approval of payments and issuing of cheques [CDavey/HHunt]

78.5.1a The Town Clerk reported that a payment of £1,000 has been received from the filming company, following the use of Coed Cynrol car park, while filming on Ynys Tysilio. Members unanimously agreed for the Town Clerk to open a current account, payment method in preparation for when the Town Council take over full responsibility of Coed Cynrol car park [SoniaWilliams/ELewis].

78.5.1b The Town Clerk reported that compensation should be paid to the Town Council of £120 following criminal damage to the wall to the side of Canolfan Tysilio.

78.5.2 To confirm Council's authorisation of prospective payments above £500 [Financial Regulation 4.1]

Included in the Monthly Financial Statement Report.

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79.6 Urgent items (Chairman/Clerk) for information or for action by the Clerk

For information:

79.6.1 The Groundsman returns to work tomorrow following sickness absence

79.6.2 The Isle of Anglesey County Council have approached 'Anglesey Events' regarding Menai Bridge Fair. A better understanding will be given at the January meeting.

79.6.3 The Town Clerk thanked Councillor Ella Fisk and Councillor Hillary Hunt for donating mugs to the Town Council.

79.6.4 Waitrose are unable to donate Christmas lights to the town.

Urgent:

79.6.5 The Town Clerk reported that debris has fallen from the dilapidated house next to the Old Moreia Chapel and that the incident has been reported to Building Control, Isle of Anglesey County Council and also to the owner of the building. The building has been made safe.

80.7 To discuss Menai Bridge Carnival 2019

Following discussions, it was agreed not to arrange a Carnival for 2019 and to look whether a Carnival in 2020 would be viable [SoniaWilliams/SWilliams]. ACTION: Town Clerk to inform the Carnival Committee of the members' decision.

81.8 To receive an update regarding the Christmas Fayre 2018

81.8.1 It was reported that the local businesses in the town have been given the opportunity to bring a stall to the event, no interest has been shown so far. One charity will be attending.

81.8.2 29 stalls are expected to attend the event.

81.8.3 Infrastructure has been sorted and licence for alcohol sales also.

81.8.4 Toilets are booked.

81.8.5 Advertising banners have been done and will be erected tomorrow.

81.8.6 Volunteers from the Town Council and other groups are needed.

81.8.7 Grotto will be hosted by the 'Fire Service', Menai Bridge station.

81.8.8 There are some outstanding Insurance issues.

81.8.9 'Car park' closed signs from Dawnus.

81.8.10 The event will take place on Saturday 10am – 6pm and 11am – 5pm on Sunday.

82.9 To consider planning applications

There were no planning applications received from the Local Planning Authority.

83.10 To receive planning decisions

There were no planning decisions received from the Local Planning Authority.

84.11 Other Planning Matters

84.11.1 Planning approval given to 39C601 - Full application for the siting of 4 chalets (holiday use) together with the construction of a track and associated works on land opposite Cartrefle, Menai Bridge (Amended Plans).

84.11.2 Notice of Receipt of Application received following the application submitted by the Town Clerk of behalf of the Town Council to carry out works to trees in a Conservation Area at Coed Cynrol, Menai Bridge.

85.12 Verbal report by the Town Clerk on operational matters

The Town Clerk reported on the following operational matters:

85.12.1 The gate nearest the Library on the Coed Marquis path has been removed because it had broken.

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Following discussions, it was resolved unanimously not to replace the gate that was making it impossible to get various, necessary tools up the path. [SoniaWilliams/ELewis].

85.12.2 Following further contact with Hurtswood Holdings/Crystal Homes, a small donation towards the installation of CCTV at the Bowling Green has been offered. Town Clerk to seek confirmation that the offer regarding the trees still stands also.

85.12.3 The lighting pole in Coed Cynrol car park has been fixed by a direct call to Dawnus also the other lamp is no longer on 24/7.

85.12.4 Urgent work had to be carried out to clear part of Canolfan Tysilio flat roof following reports from Mon CF of light flickering in the building. Some of the bulbs and covers were renewed for safety reasons.

85.12.5 Following a request from Mon CF, 2 more keys for Canolfan Tysilio have been ordered, for the front door only.

85.12.6 The Town Clerk carried out litter picks, filled dog bag dispensers, the opening and locking of the cemetery gate, meeting undertakers as and when required...in the absence of the groundsman since 5 November 2018.

85.12.7 The Town Clerk explained to Members the voluntary work undertaken by the individual with emptying bins, clearing leaves and reporting any Town Council issues. To show appreciation it was unanimously agreed to purchase a Gift Voucher for the value of £50.

85.12.8 Work has been completed on the King George V Recreation Ground gate post and other brick walls in Wood Street, following vandalism.

85.12.9 On behalf of the Town Council the Town Clerk has made statements to the Youth Justice and Police following criminal damage to Town Council property.

85.12.10 All Christmas trees have been put up apart from the one on Dylan's restaurant; waiting for new lights.

85.12.11 The Town Clerk reported that she visited the businesses in the town regarding lighting the Christmas trees the Town Council were providing; rather than send a letter.

85.12.12 Members confirmed that there are no bills for payment following the unplanned lighting of the Beacon on Remembrance Sunday.

85.12.13 Following discussions, it was unanimously agreed to leave the 'Welcome' sign out and to have another discussion regarding its replacement in the near future.

### 86.13 Correspondence

Receipt of various correspondence have already been forwarded to members for information/attention.

86.13.1 Co-option letter received. Declaration of acceptance of office from the new member will be conducted at Council meeting on 20 December 2018.

86.13.2 Copy of letter to the Isle of Anglesey County Council from North Wales Police regarding the complete disrepair of some of the buildings in Wood Street and how this area is attracting antisocial behaviour. Noted and thankful to PCSO D. Webster for taking the time to write this important message to the County Council.

86.13.3 E-mail from Councillor Llinos Medi, The Leader of Isle of Anglesey County Council inviting a representative to attend a stakeholder workshop on the 13 December 2018 regarding budget proposals for 2019/20 – Councillors Ella Fisk, Eryl M Lewis and Sonia Williams to attend.

86.13.4 E-mail from One Voice Wales regarding the completion of a Welsh Government survey to increase awareness and help increase the use of Welsh – Completed.

86.13.5 Copy of letter to the RSPB regarding parking meters at South Stack. Noted.

86.13.6 Invitation e-mail from Rev L Rendle to attend their Christmas Tree Festival. Town Clerk to attend also Councillor H Hunt.

86.13.7 Invitation from the Chairman of Amlwch Town Council to attend the Christmas Celebration. Noted.

86.13.8 Policing survey regarding Police and Crime Plan. Noted.

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86.13.9 Letter from Welsh Government regarding Section 137 Expenditure Limit for 2019-20. Noted.

86.13.10 E-mail from Breese Adventure regarding a 10km charity walk planned for Sunday, 24 March 2019 starting and finishing at Prince's Pier. Noted.

86.13.11 E-mail from Secretary of the Gwynedd and Anglesey Branch of the SLCC inviting the Clerk to a Branch meeting on Friday, 14 December 2018. Clerk to attend.

86.13.12 Copy e-mail from Marketing Officer Wales Coastal Path regarding using Augmented Reality at Menai Bridge. Noted.

86.13.13 E-mail from the Auditor General for Wales regarding Local Government needs to do more to develop a strong data culture. Noted.

87.14 Date of the next meeting – Thursday, 10 January 2019 at 6.30 pm

Meeting concluded at 8.30 pm

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Councillor D M Davies  
Chairman

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Date

